Republic of the Philippines

City of San Carlos

Negros Occidental

SHEET NO. 1

INVITATION TO BID

PURCHASE REQUEST NO: 4-24-04-0704

Sealed bids for quotation of prices will be received for the purchase of the following supplies, materials and equipment of the government to be opened on the date, place and time stated in INSTRUCTION TO BIDDERS.

ITEM #	QTY.	UNIT	ARTICLES		TOTAL
1	222,000	B CS	Delivery Term: 15 Working Days upon receipt Water Bill Form Serial Nos. 000001-222000 Description: 1. This bill should be printed in a continuous paper (Su 2. Department (CWD) logo should be shadowed and conseen as background in front side of the bill. BLUE – 62,000 pcs YELLOW – 80,000 pcs GREEN – 80,000 pcs X-X-X-X-X-X-X-X-X-X-X-X-X-X-X-X-X-X-X-	ub.20) can be	
ŗ	PURPOSE:		Use of the City Waterworks Department.	STOTAL =	

Company Name / Business Name & Address

Name / Signature of Representatives

Form & Amount of Bid Security

INSTRUCTION TO BIDDERS

PURCI	HASE REQUEST NO : 4-24-04-0704 DATE : April 12, 2024						
PURPO	DSE: USE OF THE CITY WATERWORKS DEPARTMENT.						
OFFIC	E: CWD						
DATE OF OPENING & DEADLINE FOR THE SUBMISSION OF BIDS : 1:30 P.M., May 7, 2024							
	PLACE : BAC Secretariat Office/CMO Extension Office						
	AMOUNT OF CONTRACT BID SECURITY						
	Cash/Manager's Check/ Bank Draft/Guarantee (2% of ABC)						
	: 299,700.00 : 5,994.00 : 14,985.00						
	TERMS & CONDITIONS						
	The Bid/Bide shall be accompanied by EDD CECUDITY in the following former						
1.	 The Bid/Bids shall be accompanied by a BID SECURITY in any of the following forms: a) Cash or cashier's / Manager's Check issued by a Universal or Commercial Bank in favor of City Treasurer of San Carlos City. b) Bank draft/guarantee or irrevocable letter of credit issued by a Universal or Commercial Bank: Provided, however, that it shall be confirmed or authenticated by a Universal or Commercial Bank, if issued by a foreign bank. c) Surety Bond callable upon demand issued by a surety or insurance company duly certified by the Insurance Commission as authorized to issue such security. d) Any combination of the foregoing e) Bid Securing Declaration Two percent (2%) of the ABC (See above) issue to part of the foregoing insurance company duly certified by the Insurance Commission as authorized to issue such security. e) Bid Securing Declaration 						
	(per City Ordinance No. 23-21, Series of 2023.)						
3.	Sample or Brochures of the materials (if required) shall be attached to the bid documents.						
4.	Your price offer must be valid for 120 calendar days.						
5.	Award will be made to the Lowest Calculated Responsive Bid (LCRB) that is the most advantageous to the government subject to post evaluation by the BAC.						
6.	Submit Omnibus Sworn Statement duly notarized, together with your bid.						
7.	The government reserves the right to reject any or all bids, declare a failure of bidding or not award the contract based on RA 9184.						

8. Electronic submission and receipt of bids is not available pending compliance with GPPB Resolutions.

SGD ATTY. MA. CHAT H. DELIMA-CORDERO City Gov't Dept. Head I-OHRM / BAC Chairman BIDS & AWARDS COMMITTEE